

Moonee Ponds West Primary School



Class Placement Policy

VISION

All students will be placed in a supportive class environment where teacher, parent and student are in partnership to achieve the very best learning together

MISSION

To use transparent processes that engage parent, teacher and student to gain information about the placement of the child. This information will ensure a positive and supportive learning environment.

OBJECTIVES

- That parents will receive a **Class Placement form in October (Term 4)** to seek important and essential information for a successful class placement
- That students will be asked to indicate in writing their preferred friendship group for the following year.
- Where practicable class groups stay with the class teacher for the next year in a roll-up, roll-down scenario
- Class sizes be as close to an average of 1:21 in the Early years and 1:26-8 in the Middle Years
- That there are four main considerations when placing a child in a new class group:
 - Consideration of 'rolling' the grade group for a second year with the teacher
 - Feedback from the class teacher regarding the academic, social and physical grouping.
 - Academic and social mix of the class.
 - Student friendship feedback
 - Parental input.
- Students will be placed with at least one of their preferred friendship group.
- Where parent or student requests could not be accommodated, the Principal/Ap will speak with the parent.
- Parents and students to be notified Week 10 of Term 4.
- Students to meet the new class/teacher on the TUESDAY week 10 of Term 4
- A two hour team building session will be the focus of the Class Placement Changeover.

EVALUATION

- At the completion of this process every year, feedback will be sought from the teaching teams, admin and parent reps on behalf of the parent community.
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- This policy will be reviewed as part of the school's three-year review cycle.