

Please Read and Respond

Dear Parents/Guardians,

Each Year we ask for number of permission forms to be completed in the first week of the new school year. To streamline these processes we have included them all on one handout. Please read the following explanation and if you agree, please complete the appropriate permission forms.

The following signed permissions are for:

NAME OF CHILD: _____ **ROOM NO:** _____

Local Excursion Permission – 2009

During the year your child will have the opportunity to attend several excursions which require travelling by bus or public transport, e.g., the Zoo, a farm, the Airport, Scienceworks, National Gallery, etc. For these excursions, involving transport, it is necessary for you to sign a permission form each time. However, throughout the year, there are often occasions when it is desirable to take children for walks in the local area to fit in with class themes, e.g., Ascot Vale Library, Ascot Vale Fire Station, sporting activities at the local park, swimming trials etc.

It would be of assistance to us if you would sign the general permission form following allowing your child to participate in these local excursions. Prior notice (Newsletter, Class Flyer etc) will be given to you of each excursion and you may withdraw permission for any particular outing you wish.

I give permission for my child to attend excursions in the local area during the 2009 school year.

Please indicate with TICK: YES NO

In the event of illness or injury to my child whilst at school, on an excursion, or travelling to or from school; I authorise the Principal or teacher-in-charge of my child, where the Principal or teacher-in-charge is unable to contact me, or it is otherwise impracticable to contact me to:

- consent to my child receiving such medical or surgical attention as may be deemed necessary by a medical practitioner,
- administer such first aid as the Principal or staff member may judge to be reasonably necessary

Signature of Parent/Guardian _____

DATE: / /2009.

Digital Publication Permission – 2009

Throughout the year, the school, staff and our students are involved in a number of activities where photos are taken by staff and students at school. There are also times when the local press are invited to cover the particular event. Examples of these include school sports, excursions, special days, etc.

We also use students' digital images for school advertisement purposes in newsletters, flyers and videos.

For children to be photographed we need written permission from parents/guardians. In the past we have gained this permission after the event, but prior to publication. In 2009 we would like to obtain this permission at the beginning of each school year.

I hereby give my consent for the child named above, to be photographed for advertisement and publication purposes that are officially approved by the school. Often your child's name will not be used, but if it is it will only be his/her first name used.

Signature of Parent/Guardian _____

DATE: / /2009.

Internet Access – 2009

All MPW classrooms now have access to an Internet service provided through NETSPACE. All student computers connected to our local area network have Internet capabilities. The Internet provides opportunities for student-centred learning. The teacher facilitates the learning process. It is also expected that children will act as facilitators under the guidance of teachers. MPW Students have access to the Victorian Education “Selected Cache” [specially designated sites] of over 100,000 Web Sites. They also have access to the World Wide Web (WWW) through our provider, Netspace, using a DEECD approved filter. We also use a school proxy server, which caches most of the sites our students use.

Whilst all care has been taken to limit the access of students to inappropriate sites students are expected to inform someone if they do come across an inappropriate site. The school’s Internet administrator can place a ‘lock’ on such sites if necessary.

In line with existing MPW policy and practice, Internet access and use is based on the concept of rights, responsibilities and logical consequences. We believe the development and application of an ‘Internet Protocol’ will encourage students to take responsibility for their use of the Internet.

The following permission is based on our **Acceptable Use Policy**, which will be published in our Newsletter next week. We ask you to give permission to the level of access you wish your child to have whilst at school.

I give permission for my child to:

| | | |
|---|-------------------|--|
| Access the Internet for information as part of their classroom program. | Signature: | |
| Publish written work on the school website using first names only. | Signature: | |
| Publish artwork on the school website using their first names only. | Signature: | |
| Appear, unnamed in photo or video footage related to school or classroom activities, on our school website. | Signature: | |
| Send or receive emails via their MPW email account. | Signature: | |

Religious Education – 2009

Christian Religious Education starts at Moonee Ponds West for children in early March each year. We plan to run thirty (30) minute RE classes for **Grades Prep to 6**.

These classes are delivered according to the Agreed Syllabus by instructors as authorised by ‘*The Council for Christian Education in Schools*’ and do not follow any particular creed or denomination, but emphasise general Christian principles. Parents are given the opportunity to withdraw their children from this program. If your children join the RE lessons they are expected to continue the program throughout the year.

Please complete the following permission form.

NAME OF CHILD: _____ **ROOM NO:** _____

My child is to attend Religious Education for the year of 2009.

Or (delete where applicable)

I wish to withdraw my child from receiving Religious Education Classes for 2009

Signature of Parent/Guardian _____

DATE: / /2009